

## **Landscaping Deposit Return Procedure**

- 1. Homeowners will receive a copy of their rough grade approval letter and rough grade elevations certificate once the rough grade has been completed and passed by a city inspector.
- 2. Once the rough grade has been approved, the HOMEOWNER must arrange to have the topsoil completed on the property. The HOMEOWNER must then contact a recognized surveyor for their final elevations to be measured and then contact the city's local drainage department to have the final grade inspected & approved.
- 3. After receiving the approval for the final grade, the HOMEWONER can commence landscaping. Be sure to complete the minimum requirements set out in the architectural controls hand out for the area.
- 4. After completing the requirements for landscaping, the HOMEOWNER must send their completion notification form to the Cameron Homes office along with the final grade letter & final grade elevation certificate to begin the refund process.
- 5. Once a completion notice has been received by Cameron Homes, a copy will be sent to the developer's architectural control office. The developer will complete their inspection and will notify Cameron Homes if the landscaping passed or if it has any deficiencies. If there are any deficiencies, the customer must rectify them and notify Cameron Homes for a re-inspection.
- 6. If the landscaping application has been approved by the developer, a request to accounts payable for a landscaping deposit cheque will be made by Cameron Homes.

The term which final inspections run is subject to seasonal conditions, generally commencing in the spring (dates dependent on when all snow is melted and trees/plants/ grass begin to green) and ends September 30th. These dates are strictly enforced by the developer and Cameron Homes has no authority for extension.

\* NOTE: Fencing is NOT required for the landscaping deposit to be refunded however, if building the fence, it fence must be built to the sub division's specifications found in the architectural guidelines. If the fence is not built to the specified guidelines, the developer will enforce that it be rectified before refund is approved.